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1 Cross Street, Holywell, Flintshire, CH8 7LP

RISK ASSESSMENT FORM

(Please complete using BLOCK CAPITALS)

Company name.....

Address.....

.....

Company contact..... Date assessment undertaken.....
(on showday)

Signature of Assessor..... Name (print).....

| <i>Hazard</i> | <i>Persons at risk</i> | <i>Action List - Risk Control</i> |
|---------------|------------------------|-----------------------------------|
| | | |
| | | |
| | | |

FIRE ASSESSMENT

| | | |
|--|----------------|--|
| | | |
| | | |
| *Liquefied Petroleum Gas LPG on site? Yes/No (delete) | Cylinder size: | |

* Must be completed.

Please note:

Completion and submission of this form is a legal requirement and it must be returned with your Trade Stand form. Passes will not be released unless submitted. Refunds will not be given.

PETROL GENERATORS ARE **NOT** PERMITTED ON SHOW SITE. IF FOUND THEY WILL BE CONFISCATED UNTIL THE END OF SHOWDAY. THIS IS A FIRE REGULATION.

Using the guidelines shown below please consider what risk there is to those building up trade stands, staff and members of the public during the Show. Outline the steps you propose to take to minimise that risk in the table overleaf. Please copy the page if more space is required. If in your opinion there is no risk, please print **NO RISK** and return the form.

| <i>HAZARD</i> | <i>WHO MIGHT BE HARMED?</i> | <i>HAZARD</i> |
|--|--|--|
| Look for hazards which you could reasonably expect to result in significant harm under the conditions in your workplace | There is no need to list individually by name - just think about groups of people doing similar types of work or who may be affected. | For the hazard listed, do the precautions already taken fulfill the points below? |
| Slipping/tripping hazards Chemicals (e.g. battery acid) Moving Parts of machinery Pressure systems Working at height Vehicles (fork lifts, ATVs) Electricity Dust Fumes (from engines/Motors) Manual handling Noise Livestock on stand Lifting | Office staff Maintenance staff Contractors People sharing the workplace Operators Cleaners Members of the public or staff Pay particular attention to the needs of : Disabled Inexperienced staff Lone workers - may be more vulnerable Visitors | <ul style="list-style-type: none"> • Meet the standards set by a legal requirement? • Comply with a recognised industrial standard? • Represent good practice? • Reduce risk as far as reasonably possible? Have you provided: <ul style="list-style-type: none"> • Adequate information, instruction or training? • Adequate systems or procedures? If yes, then the risks are adequately controlled, but you need to indicate the precautions you have in place. Where the risk is not adequately controlled, indicate what more is necessary in the Action Column. |
| Fire Hazards e.g. combustible materials (rubbish, flammable substances, LPG etc. and ignition sources (flames, smoking, cookers etc.) | As above | Means of escape: fire detection and alarms. Fire fighting equipment and evacuation plan. |